

**Dale & Valley Homes**  
**Corporate Equality Group**

**22 September 2009**

**PRESENT:** Peter Chaffer, Chief Executive  
Kath Wright, Neighbourhood Manager  
Deryk Nolan, Responsive Repairs & Void Manager  
Colin Stockwell, Diversity Board Champion  
Joanne Dunn, Assistant Director, Housing Operations  
Reg Lovett, Customer Representative  
Louise Butler, Equality & Diversity Officer  
Pat Wanless, Director, Housing Operations  
Geoff Paul, Board Member  
Jack Hurst, Director, Property Services  
Chris Walton, Tenancy Enforcement Manager  
Angela Foster, Human Resources Manager

**Apologies:** Clair Ord, Customer Involvement Manager  
Terry Cranston, Decent Homes Manager  
Kevin White, Assistant Director, Property Services  
Jackie Hall, Support Services Manager  
Marie Roe, Assistant Director, (PPG)  
Ian Hornsby, Choice Based Lettings Manager

**1.0 Minutes of the last meeting & matters arising**

Minutes agreed as a true record and matters arising as follows:

Amended Terms of Reference that were sent through, group agreed and adopted, will be reviewed Sept 2010

LB awaiting names & addresses from DN & TC to formally invite Dunelm and Gentoos representatives to meeting.

Information for staff around Sexual Orientation; group agreed that they would pilot this leaflet around their teams and bring feedback back to next Corporate Equality Group.

**2.0 KLOE 31 Healthcheck**

LB explained that EDDS had completed the KLOE 31 Healthcheck in Aug 2009 and we have been externally validated as meeting both the requirements of KLOE 31 "excellence" and CRE Code of Practice on Racial Equality in Housing.

**ACTION**

**TC; DN**

**ALL**

The report had a range of recommendations and the group were provided with a copy of LB's response to recommendations.

Comments / amendments from CEG:

- Include a column on customer / staff outcomes
- Were recommendations state n/a give explanation of what DVH has done to achieve the excellence criteria
- Update deadlines to reflect progress since evidence was first provided in May 2009

Include amendments and send out with minutes of meeting

Check statistics around average reading age for Wear Valley being 7 years old.

### **3.0 Equality & Diversity Strategy 2009-13 update**

Discussion around how this was to be reported to Corporate Equality Group. Agreed that this will tie in with 6 - monthly strategy update to Board unless interim updates are required.

### **4.0 Equality Impact Assessments**

LB has provided a template for staff to complete for updates on EIA's. LB had received no completed EIA updates prior to the meeting

LB detailed the importance of giving formal updates on EIA Action Plans and requested that everyone complete them prior to the next meeting. The template is on the share drive at **N:\Equality and Diversity\18 Impact Assessments\EIA's 2009\EIA updates for CEG.**

Verbal update received in relation to Decent Homes EIA: Sample of 901 customers who have proceeded has been analysed against 99 refusals to look for similarities and / or disparities. Currently showing similar diversity grouping for both refusals and customers who have agreed to Decent Homes Works.

The following items had been put on the website

- EIA timetables by Directorate
- 1 or 2 completed EIA from each Directorate
- Summary of EIA outcomes to date

Next EIA workshops  
8 October 2009  
22 October 2009

**LB**

**LB**

**LB**

**LB**

**ALL**

**ALL**

**5.0 Bite-size training – Disability**

LB went through the handout “Disability at Dale & Valley Homes”. Training handout at **N:\Equality and Diversity\Equalities bite size training\disability.**

LB explained the use of Customer Care Kit Transaction Aids with Managers and Directors.

All Corporate Equality Group members agreed they would include this training at their next team meeting.

**LB**

**6.0 Date of next meeting**

Tuesday 10 Nov 2009, 10am – 12 noon, Board Room, Dale & Valley House

**LB**

***NB, later changed to Tuesday 2 Feb 2010, 10am-12noon, Board Room, Dale & Valley House***